



Board of Directors Meeting Minutes

Monday, August 3, 2020

Agenda

12:30 PM - 5:00 PM

Presiding: Gina Giarratana, President

1. Welcome

12:34 PM

- a. Call to Order
- b. Installation of 20-21 SNAPA Board--Nicole Melia
- c. Pledge of Allegiance
- d. Thought of the Day- Randi Mongiello
- e. Roll Call and Establishment of Quorum – Kristan Delle
- f. Approval of Minutes from last Board meeting –April 23, 2020
Motion to approve- G.Giarratana, 2nd M. Schaper: Unanimous Motioned carried
- g. Adoption of Agenda
Motion to approve- M. Froehlich, 2nd J. Cameron: Unanimous Motioned carried
- h. Introduction of Parliamentarian--Curtistine Walker
- i. Introduction of Timekeeper- Christopher Dunn
- j. Introduction of new Executive Director--Brandon Monk

Confidentiality Proceedings Statement: This is a reminder that all matters before the SNAPa Board of Directors are confidential unless you are specifically informed otherwise. All deliberations, briefing material, discussions, questions and individual opinions expressed are CONFIDENTIAL. Each of you has agreed when you run for a Board position to comply with the confidentiality guidelines.

2. Report of PDE--Vonda Cooke

1:00 PM

Nationwide Waivers for 20/21 NSLP and CACFP

- Allows for Non-Congregate to continue through NSLP regardless of hybrid, virtual etc....
 - Pick-up, classroom, etc allowed because of Non-Con waiver
- Meal Service Time Flexibility
 - Allows for serve meals when you need, bundles (no more than 5 days of meals at a time) and deliveries TO HOUSES!
- Parents and guardians can still pick up meals
 - still need plan in place to protect the integrity of the program
 - Have to do POS meal counts and tie it back to eligibility and roster
- CHANGE- Meal Pattern Flexibility
 - 4th extension of this waiver for the entire school year
 - No longer related to Food Supply chain issues
 - PRE-Approval required! Prior approval does NOT carry-over. PDE is working on the waiver. ETA- a few days

- OVS Flexibility
 - Do not need to do OVS in HS

Waiting on USDA to drop a Q/A Document. PDE is waiting on their Q/A to come out of clearance. Should come out soon, near future.

PDE has applied for a number of statewide waivers. Still waiting on USDA

- 4 FFVP
- 1 FSMC- 21 day menu requirement waiver
- k-8 Group could be followed waiver for non-con
- Milk variety/type waiver for non-con
- Potable water waiver
- Waiver ed enrichment req for NSLP snack and CACFP at-risk
 - Non-con waiver allows for the meals to be taken off site, but it still needs education component unless waiver is granted.

Pending Leg- Universal Meals- no news yet. Traction- d/t Congressional action.

-P-EBT: New cards will be re-issued for those who has issues at the end of August.

-Equipment Grants are coming out in October. Qualifiers have changed. 50% F/R requirement has been lifted. Restructuring that grant application. PDE Goal is to drop applications in October.

-CEP Deadline was extended, but need data from June 30.

-Push for schools to make sure parents apply for NSLP. Be flexible in approaches in engaging families.

-Household letter can be emailed out, per the USDA. Must be provided to all families.

-Any Distribution site is allowed so long they can be tied into their site. Claim from the student's home site.

- Go to your PEARS Home button for the newest Q/A from PA

- Do we need to change anything on the sponsor packet if anything changes?

VC-

OVS- Partial standardized meals can be given, then allow choices for other items. Look into the OVS Guidance for further information.

Encourage LEAS to submit their sponsor packet

Download pears has a grid for waivers!

3. Report of USDA, Caryn Long Earl

2:00-2:15 PM

Pennsylvanians and Americans across the country are at a heightened risk of hunger and the Dept of Ag is working towards support.

Brown Box is starting to get deliveries. If you will NOT use the product or collect it within 30 days, rec to refuse the items.

Trade mids could be continuing thru december. Chix strips, pulled pork, OJ cups, canned corn. (Fair share)

Processors- Butterball and Sun-opta/Sunrise Growers (strawberry and blue) now included.

DOD- increase in dollars that are being used. Seashore schedule is back to normal. Any issues with delivery- contact Nick Jennings. Seashore is the DOD vendor for 20/21.

Sweeps will be the same schedule as last year.

Summer Feeding- you can use product from SFSP to NSLP.

4. Report of the President, Gina Giarratana

2:15 PM

- a. [Board Orientation](#)
 - i. [Roberts Rules](#)
- b. Strategic Plan
- c. Bylaws Update
- d. Communication Chair
 - i. B. Monk will coordinate getting the information on the additional phone line for the Public Communications Chair. We will review this information in the Finance Committee Meeting
- e. 20-21 Finance Committee
 - i. K. Delle, Chair, G.Giarratana, J.Cameron, K.Schneider, B. Monk
 - ii. Looking for non-board member committee person.
- f. BOD Highlights
 - i. N. Taylor video message on Monday Mornings
 - ii. Gina will send a welcome message as well.
 - iii. Justin Tech- Frontline Hero Award!

5. Report of President Elect, Dimitra Barrios 3:00 PM

- a. 20-21 Association Guide
 - i. Review of the association guide
- b. TLC--August 20, 2020
- c. 2021 Monroeville Conference
 - i. Potential change for the conference to virtual

6. Report of the Vice President, Megan Schaper 3:04 PM

No report

7. Report of the Annual Conference Chair 3:05 PM

- a. Outgoing--Kristan Delle
- b. Incoming--Curtistine Walker
- c. 7 Dimensions of Wellness
 - i. Co-Chair, Carla Es
 - ii. B. Monk
 - iii. Registration- TBD
 - iv. Local Arrangements- Rebecca Davis
 - v. Exhibits- Jeremy Bergman and Jace Cameron

8. Report of the Secretary/Treasurer, Kristan Delle 3:10 PM

Monthly standing meeting dates TBD

Will review with each chair the 20/21 bud

Motion: Remove Nichole Taylor and Pamela Gallagher as signatories from PNC and add Brandon Monk and Kristan Delle as signatories.

J. Cameron. 2nd G Giarratana. Unanimous Motioned carried

Motion: Remove Nichole Taylor, Curtistine Walker and Pamela Gallagher as signatories from all investment accounts and add Gina Girratana, Brandon Monk and Kristan Delle as signatories.

J. Cameron. 2nd E. Taylor. Unanimous Motioned carried

KD- Add the motions ~3:15

9. Report of the Executive Director 3:20PM

- a. Outgoing--Pamela Gallagher
 - i. Report sent on Tuesday, well wishes
- b. Incoming--Brandon Monk

c.

ALL OTHER REPORTS SUBMITTED ELECTRONICALLY

10. For the Good of the Order **3:54 PM**

11. Other Business **5:00 PM**

Motion: Adjourn August 3, 2020 SNAPA BOD Board Meeting
C. Dunn. 2nd M. Schaper. Unanimous Motioned carried

Calendar/Future Meetings

- August 20, 2020—Virtual TLC
- October 12-16, 2020—National School Lunch Week
- October 20, 2020—Board of Directors Virtual Meeting
- ~~December 4-6, 2020—Northeast Region Leadership Conference, Cape May, NJ~~
- January 10-12, 2021—School Nutrition Industry Conference, Tampa, FL
- February 4, 2021—Board of Directors Conference Call
- March 7-9, 2021—SNA Legislative Action Conference, Washington DC
- March 8-12, 2021—National School Breakfast Week
- April 21, 2021—Board of Directors Meeting, Monroeville, PA
- April 29-May 1, 2021—National Leadership Conference, Seattle, WA
- May 7, 2021—School Lunch Hero Day
- July 11-13, 2021—ANC, Chicago, IL
- July 25-29, 2021—SNAPA Annual Conference, Monroeville, PA
- July 26, 2021—Board of Directors Meeting, Monroeville, PA

